




PERSONAL INFORMATION

Filip Ilić



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Sex Male | Date of birth 25/12/2000 | Nationality Serbian

WORK EXPERIENCE

August 2022 - Current

Linux System Administrator

Citrus Systems d.o.o. / Bulevar Mihajla Pupina 115, citrusys.com

- All Internet access and Network infrastructure at the office
- Setting up laptops and instructing new employees with basic security requirements
- Troubleshooting workstations, printers, scanners, end-user hardware, email, and a whole host of other technical issues as they arise, carrying out routine tasks to support our infrastructure
- Asset management and the purchase of software, hardware, and IT systems
- Configure and maintain Company phone systems and mobile phone support
- Upgrading and installing software for end-users on both Windows, Linux, and Mac desktop operating systems
- Installation/configuration/diagnosis and maintenance of the systems hardware-related infrastructure that supports the entire business
- Supporting remote users and their technical needs
- Network hardware setup (mainly MicroTik)
- Solving problems with 3-rd party services (telephony, hosting, mailing services, billing)
- Configuring web servers, deploying sites, working with hosting providers
- Configuration and administration of mail servers (Postfix, Dovecot)
- Support project managers for implementation of new application solutions, including technical support
- Create and maintain system administration procedures and technical documentation
- Automation of routine tasks

IT Administrator / Assistant

Novicom Communications d.o.o. / Bulevar Zorana Djindjića 48v, novicom.no

January 2022 – July 2022

- Creating and testing backups
- Office365 Administration
- Installing operating system on multiple computers
- Installing, configuring and maintaining IT equipment
- Troubleshooting
- Defining and implementing data access control
- Assisting developers and engineers in the efficient use of data
- Editing the look of the web page
- Site content layout

QA Tester (SQL)

Whyttest – Testronic Group / Balkanska 44, 11000, Belgrade, testroniclabs.com

September 2019 - December 2019

- Finding and investigating issues in the tested games
- Checking if the tested games meet the quality requirements designed by the development teams and expected by the end user
- Reporting errors in a specified database in a clear and concise manner, using Jira with appropriate procedures and terminology.
- Creating documents and test cases for own and team use to keep track of the application's test coverage.

EDUCATION AND TRAINING

2019 - CURRENT

Information Systems and Technologies

University of Belgrade, Faculty of Organisational Sciences / Jove Ilića 154, 11000, Belgrade / fon.bg.ac.rs

2015 – 2019

Information Technologies electrician

High School of electrical engineering “Nikola Tesla” / Kraljice Natalije 31, 11000, Belgrade / teslabg.edu.rs

- HTML, CSS, JavaScript, ASP.Net, jQuery
- C, C++, C#
- SQL, MySQL

Internship

ICT College of Vocational Studies / Zdravka Celara 16, Belgrade / ict.edu.rs

- Worked in a team of 13 people, creating fully responsive website using HTML5, CSS3, JavaScript and jQuery
- Removing insulation from UTP cables and merging the wires with RJ45 connectors
- Basic networking

School of Computing / Kneza Mihajla 6, Belgrade / raf.edu.rs

- Php basics
- Creating Arduino light sensor using LDR

Visoka škola elektrotehnike i računarstva strukovnih studija / Vojvode Stepe 283, Belgrade / viser.edu.rs

- Linux basic
- Creating “Snake” game using Phyton
- Java Basics

PERSONAL SKILLS

Mother tongue(s) Serbian

Other language

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
	English	B2/C1	B2/C1	B2/C1	B2/C1

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
[Common European Framework of Reference for Languages](#)

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Proficient user	Proficient user	Proficient user

Levels: Basic user - Independent user - Proficient user
[Digital competences - Self-assessment grid](#)

Other skills

- good command of Microsoft Office
- excellent command of Wordpress
- good command of photo editing software (Adobe Photoshop)
- excellent understanding of smartphones, smart devices and computer (hardware as well as the software)
- capable of fast and efficient integration into the new working environment
- accurate and reliable in the execution of given tasks
- ambitious
- well organized
- team worker
- willing to learn
- desire to progress
- problem solver

Driving licence

- B (active driver)

ADDITIONAL INFORMATION

Projects

Novicom.no

Freelancing projects:

queenelifestyle.com

simfonijaplus.rs

mercuryconsulting.rs

Seminars

MET Tech Day

Awards

- Oracle Academy "Database Design and Programming with SQL"
- Second place in computer science competition